

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

Board of School Directors

Daniel K. Snyder, Esq. President
Mrs. Joanne E. McCready, Vice President
Mr. Lawrence A. Fitzgerald, Treasurer
Jana R. Barnett, Esq.
Mr. David M. Deem
Mr. Randall E. Hinsey, Jr.
Mr. John A. Larkin
Mrs. Lynn T. Sakmann
Dr. Robert J. Shuttlesworth

Non Members

Mr. Arthur J. McDonnell, Board Secretary
Dr. Janet E. Kennedy, Assistant Superintendent
Dr. Shelly M. Riedel, Assistant Superintendent

Ex Officio Member

Dr. Helen H. Larson, Superintendent

SCHOOL BOARD MEETING

Monday, November 20, 2006 – 7:30 P.M.
Community Board Room

OPENING

- I. Call to Order – Mr. Daniel K. Snyder, Board President, Presiding
- II. Pledge of Allegiance to the Flag
- III. Roll Call
- IV. Welcome to Visitors/Public Comment on Agenda Items

ANNOUNCEMENT OF MEETINGS

- Reorganization – Wednesday, December 6, 2006, 7:30 p.m.

PRESENTATIONS

- Berks County Intermediate Unit
Dr. Nancy Allmon, Executive Director
- RBC Dain Rauscher
Ken Phillips
Act 1 – Debt Scenarios

**November 20, 2006 Board Meeting
Agenda – Page 2**

BOARD LIAISON REPORTS

Board Liaison Reports/Additional Meeting Reports

- Personnel – Mr. Larkin/Mr. Fitzgerald
- Community Relations – Mrs. Sakmann/Mr. Hinsey
- Curriculum – Mrs. Sakmann
- Finance – Dr. Shuttlesworth/Mr. Larkin
- Facilities – Mr. Deem/Mr. Hinsey
- Athletics – Mrs. McCready
- Technology – Mrs. Sakmann/Mr. Fitzgerald
- Policy – Mrs. Barnett
- Berks Career & Technology Center – Mr. Snyder
- Berks County Intermediate Unit – Mr. Snyder
- Earned Income Tax – Mrs. McCready
- Legislative/PSBA – Mr. Fitzgerald
- Wyomissing Area Education Foundation – Mrs. Sakmann
- Joint Boroughs/District – Mr. Larkin/Dr. Shuttlesworth/Mr. Hinsey

MINUTES

- I. Approve Board Meeting Minutes
 - Minutes of September 25, 2006 Board Meeting
 - Minutes of October 16, 2006 Work Session
 - Minutes of October 23, 2006 Board Meeting

BOARD MOTION

Move that the Board of School Directors approve the minutes of the above-listed meetings.

PERSONNEL

- I. November 20, 2006 Personnel Report and Addendum (Report and addendum enclosed as part of Board packet.)

BOARD MOTION

Move that the Board of School Directors approve the Personnel Report and Addendum items.

CURRICULUM (No Items)

FINANCE/BUSINESS OFFICE

- I. Approve Financial Reports for October 2006 - Reports are provided to the Board and will be included with the official minutes.

**November 20, 2006 Board Meeting
Agenda – Page 3**

- II. Approve tuition contract agreement with Opportunities School

Background Information: Agreement with Opportunities School in Birdsboro, PA, for elementary student ID#202460 to attend from September 1, 2006, to June 30, 2007, at a cost of \$2,500 per month.

BOARD MOTION

Move that the Board of School Directors approve the Finance/Business Office items.

FACILITIES

- I. Approve TIF Resolution (Tax Increment Financing Act) (Resolution included as part of board packet.)

BOARD MOTION

Move that the Board of School Directors approve the Facilities item.

SUPERINTENDENT’S OFFICE

- I. Adoption of Policies –
 008 – Organization Chart
 100 – Strategic Plan
 113 – Special Education
 122 – Extracurricular Activities
 200 – Enrollment in District
 209 – Health Examinations/Screenings
 250 – Student Recruitment

- II. Approve Memorandum of Understanding between WAEA and WASD

Background Information: The memorandum clarifies the Collective Bargaining Agreement effective 7/1/05 through 6/30/09).

- III. Approve Instruction in the Home for one secondary student ID#201904 effective October 25, 2006, for a maximum of 5 hours per week, as needed during the 2006-07 school year.

BOARD MOTION

Move that the Board of School Directors approve the Superintendent’s Office Report items.

ADMINISTRATIVE REPORT

- I. Treasurer’s Report (Informational)

**November 20, 2006 Board Meeting
Agenda – Page 4**

NEW BUSINESS

PUBLIC PARTICIPATION

- Recognition of Visitors
*The Board welcomes comments on any school subject.
Speakers are requested to identify themselves by name and address.*

ADJOURNMENT

EXECUTIVE SESSION (IF NEEDED)

**November 20, 2006 Board Meeting
Agenda – Page 5**

Wyomissing Area School District
Addendum to Personnel Report

- I. Approve Work Outside the Contracted Year –
 - a. **Andrew Hoffert**, Secondary Special Education Teacher, attended IEP meetings after the contracted school day for 1-3/4 hours at the contracted rate of \$30.50.
 - b. **Chris Nugent**, Secondary Science Teacher, attended IEP meetings after the contracted school day for 1-3/4 hours at the contracted rate of \$30.50.

- II. Approve Support Staff Appointments –
 - a. **Diana Swavely**, full-time Special Education Instructional Aide at the Wyomissing Hills Elementary Center, 35 hours per week at \$9.31 per hour during the school year, effective November 28, 2006, pending receipt of all necessary documents.
 - b. **Jon Yorgey**, full-time, Grounds Foreperson for 8 hours per day at \$17.40 per hour, 12 months per year, effective November 30, 2006, pending receipt of all necessary documents.

- III. Approve Support Staff Resignation – **Antoinette Miccicke**, Van Driver, effective November 10, 2006.

**November 20, 2006 Board Meeting
Agenda – Page 6**

Wyomissing Area School District
Personnel Report

- I. Approve Support Staff Appointments –
 - a. **Janice Duquette**, Secretary to the Assistant Principal at the Jr./Sr. High School, \$11.94/hour, effective November 20, 2006, pending receipt of all necessary documents.
 - b. **Kim Tetley**, Secretary to the Principal at West Reading Elementary Center, \$10.30, effective November 10, 2006.
 - c. **Linda Lamp**, part-time Food Service Worker at the Jr./Sr. High School, 4 hours per day at \$9.25 per hour, during the school year, effective, November 20, 2006, pending receipt of all necessary documents.
 - d. **Scott Overley**, part-time Van Driver, \$13.00 per hour, effective November 13, 2006, pending receipt of all necessary documents.

- II. Approve Unpaid Leave for Support Staff –
 - a. **Sylvia Kolesnik**, Jr./Sr. High School Custodian, leave from October 31, 2006, through November 10, 2006.
 - b. **Karl Klutschkowski**, Carpenter/ Maintenance Worker, leave from November 6-13, 2006.

- III. Ratify Professional Staff Resignation Date – **Gail Porrazzo**, Instructional Support Teacher at Wyomissing Hills Elementary Center, effective November 3, 2006. (Resignation was approved October 23, 2006.)

- IV. Ratify Support Staff Termination – **Patti Frey**, part-time Special Education Instructional Aide at the Jr./Sr. High School, effective October 27, 2006.

- V. Approve Change in Resignation Date – **Heather Hefty**, Staff Accountant, was approved on October 23, 2006, to resign effective November 20, 2006. She will continue employment until December 15, 2006.

- VI. Ratify In-Home Instructor – **Melissa Kreps**, to provide in-home instruction for one secondary student ID#201904 effective October 25, 2006, for a maximum of 5 hours per week at the approved contracted rate, as needed during the 2006-07 school year.

- VII. Approve Supplemental Activity Appointment – **Heidi Stobbart**, interim German Club Advisor, at the prorated amount of \$226.22.

- VIII. Approve Supplemental Athletic Appointments for 2006-07–
 - a. **Victoria Quimby**, Varsity Girls’ Basketball Assistant Coach, 33.3 points, \$2,647.
 - b. **Joseph Alcaro**, Jr. High Girls’ Basketball Assistant Coach, 19 points, \$1,511.

**November 20, 2006 Board Meeting
Agenda – Page 7**

- c. **Jared Levan**, Varsity Swimming Assistant Coach, 20.4 points, \$1,622.
 - d. **Nathaniel Miller, Jr.** High Wrestling Assistant Coach, 17.6 points, \$1,399.
 - e. **Chad Hoofnagle**, Sr. High Boys' Basketball 2nd Assistant Coach, 27.75 points, \$2,206.
 - f. **Holly Frymyer**, Sr. High Cheerleading Head Coach, 14.75 points, \$1,173.
 - g. **Andrea Fatora**, Sr. High Cheerleading Assistant Coach, 9.25 points, \$735.
- IX. Approve Supplemental Athletic Resignation – **Jeremiah Kozlowski**, Varsity Boys' Basketball Assistant Coach, effective November 6, 2006.
- X. Approve District volunteer list.
- XI. Approve substitute list for professional/support staff.